

**BLDE Association's  
Smt. Bangaramma Sajjan  
Arts and Commerce College for Women, Vijaypur – 586 101**

**Affiliated to KSWU, Vijaypur**

**Re - Accredited at "B" Level by NAAC**

**email: bldeaaccwb@rediffmail.com**

**website: www.bldeasbswc.ac.in**

**Ph : 08352-253324**

**Annual Quality Assurance Report (AQAR)  
of IQAC**

**For the Academic Year 2014-15**

Submitted to

National Assessment & Accreditation Council

( NAAC )

Bengaluru



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Ph : 08352-253324

Ref : 308/2015-16

Date : 29-09-2015

To,  
The Director  
National Assessment and Accreditation Council,  
P.O. Box No.1075  
Nagarbhavi,  
Bengaluru – 560 072

Subject : Submission of the Annual Quality Assurance Report (AQAR) of IQAC for the year 2014-15.

Respected Sir,

With reference to the subject cited above, we are herewith submitting the Annual Quality Assurance Report (AQAR) of the IQAC for the year 2014-15.

This is for your kind information and knowledge.

Thanking you

Yours faithfully,

**Prof. (Smt.) L. M. Mundasnavar**  
**IQAC Co-Ordinator**

**Prof. D.Y. Uppar**

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution B.L.D.E. Association's S.B.S. Arts and Commerce College for Women, Vijaypur (Bijapur)

1.2 Address Line 1 S.S. PU College Campus,

Address Line 2 BLDE Hospital Road

City/Town Vijaypur (Bijapur)

State Karnataka

Pin Code 586 101

Institution e-mail address bldeaaccwb@rediffmail.com

Contact Nos. 08352 - 253324

Name of the Head of the Institution: Prof. D. Y. Uppar Principal

Tel. No. with STD Code: 08352 - 253324

Mobile: 9448187256

Name of the IQAC Co-ordinator: Prof Smt. L. M. Mundasnavar

Mobile: 9945146110

IQAC e-mail address: bldeaaccwb@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOCGN 18879) KACOCGN 11191

1.4 NAAC Executive Committee No. & Date:  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate) EC/53/RAR/53 Dated : 04/09/2010

1.5 Website address: www.bldeasbswc.ac.in

Web-link of the AQAR: http://www.bldeasbswc.ac.in/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	70.40	03.05.2004	03.05.2009
2	2 <sup>nd</sup> Cycle	B	2.71	04.09.2010	03.09.2015
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 08.07.2004

1.8 AQAR for the year (for example 2010-11) 2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 Submitted to NAAC on 28.01.2012 (DD/MM/YYYY)
- ii. AQAR 2011-12 Submitted to NAAC on 29.09.2012 (DD/MM/YYYY)
- iii. AQAR 2012-13 Submitted to NAAC on 01.10.2013 (DD/MM/YYYY)
- iv. AQAR 2013-14 Submitted to NAAC on 05.10.2014 (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

--

### 1.12 Name of the Affiliating University (*for the Colleges*)

Karnataka State Women's University, Vijaypur (Bijapur)



1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="NRC"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other ( <i>Specify</i> )	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="03"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="08"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="14"/> Faculty <input type="text" value="08"/>
Non-Teaching Staff	<input type="text" value="04"/>
Students	<input type="text" value="04"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="01"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

--

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- State Level Seminar on “Importance of Women Empowerment & Legal awareness” on 22.09.2014
- State Level Workshop on “Measures for Quality Enhancement & Innovative Practices in Educational Institutions” on 12.01.2015
- National Level Seminar on “Enhancement of Women Entrepreneurs through Communication Skills in the Present Scenario” on 18-10-2014.
- National Level Seminar on “Parliamentary Democracy at Work” on 18-10-2014.
- Institutional Level Seminar on World Population Day in collaboration with Family Planning Association of India (FPAI) on 18-07-2014.
- Endowment Lecture in the name of A. S. Hipparagi, well known Prof. & Writer on 25-02-2015.

**2.14 Significant Activities and Contributions made by IQAC**

- Motivated to adopt student centric approach in teaching and learning
- Smart Board Facility.
- Special Lectures by Academicians
- Well equipped English Language Lab
- Mentor System
- Moot Court
- Applying for MRP to UGC
- The students are encouraged to participate in Youth Festival and all other competitions
- Crash Course in Mehendi, Yoga & Beautician.
- To Present Papers in International, National and State Level Seminars
- Faculty Publishing Papers in Journals
- Publishing College Magazine regularly
- Edu-fests & Food-fests.
- Motivated the Students to Present Papers in National Seminars/Conferences.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>Motivating the teachers and students to attend and present papers in the National and International Seminars and Conference</li> </ul>	<ul style="list-style-type: none"> <li>The teachers and students attended and presented papers in the National and International Seminars and Conferences.</li> </ul>
<ul style="list-style-type: none"> <li>Bridge Course</li> </ul>	<ul style="list-style-type: none"> <li>Students were benefitted by this.</li> </ul>
<ul style="list-style-type: none"> <li>Guest Lectures by all the Departments</li> </ul>	<ul style="list-style-type: none"> <li>Through this Students were benefitted</li> </ul>
<ul style="list-style-type: none"> <li>Mentor System</li> </ul>	<ul style="list-style-type: none"> <li>Teachers understood the personal and academic problems by one to one talk with the students which helped to solve their problems</li> </ul>
<ul style="list-style-type: none"> <li>Initiated Poor Students Aid Fund collected by teachers</li> <li>Incentives for the meritorious students in Cash Form</li> </ul>	<ul style="list-style-type: none"> <li>Identified the needy students and distributed Rs.14000/- among 10 students</li> <li>Rs.14000/- is distributed among 18 Meritorious students</li> </ul>
<ul style="list-style-type: none"> <li>Use of ICT in teaching and learning</li> </ul>	<ul style="list-style-type: none"> <li>The teachers and students are using ICT</li> </ul>
<ul style="list-style-type: none"> <li>To Apply for Seminars and Minor Research Projects under UGC</li> </ul>	<ul style="list-style-type: none"> <li>Applied for Four Minor Research Projects under UGC</li> </ul>
<ul style="list-style-type: none"> <li>Encouraged the students to participate in sports events and Cultural Activities</li> </ul>	<ul style="list-style-type: none"> <li>We are very proud that Miss. Bagamma Nirvanshetti of B.Com. Final Year selected for National (KATA) &amp; International (KUMITE) Karate Championships.</li> <li>Twelve Students are University Blues.</li> <li>30 Students participated in Youth Festival in various events and won the prizes</li> </ul>
<ul style="list-style-type: none"> <li>To conduct programmes on Career Counselling</li> </ul>	<ul style="list-style-type: none"> <li>Conducted programmes on career counselling.</li> </ul>
<ul style="list-style-type: none"> <li>To conduct Campus interview for placement</li> </ul>	<ul style="list-style-type: none"> <li>Conducted campus interview for placement. Two students were selected.</li> </ul>
<ul style="list-style-type: none"> <li>To collect feed back from Students, Parents and Alumni</li> </ul>	<ul style="list-style-type: none"> <li>The feedback helped to know the problems and work towards improvement.</li> </ul>
<ul style="list-style-type: none"> <li>To organise gender sensitization programmes</li> </ul>	<ul style="list-style-type: none"> <li>Gender sensitization programmes helped for the empowerment of our students</li> </ul>
<ul style="list-style-type: none"> <li>To Conduct Moot Court by the Department of Political Science Under Foundation Course in Human Rights</li> </ul>	<ul style="list-style-type: none"> <li>Moot Court is conducted which gave first hand knowledge regarding the procedure of the Cases in the Court</li> </ul>
<ul style="list-style-type: none"> <li>To conduct certificate course in Spoken English</li> </ul>	<ul style="list-style-type: none"> <li>Conducted Certificate Course in Spoken English. It improves students' Communication Skills, Job Opportunities &amp; increases competency.</li> </ul>
<ul style="list-style-type: none"> <li>Edu-fests &amp; Food-fests</li> </ul>	<ul style="list-style-type: none"> <li>Conducted. Improves students' writing, presentation skills &amp; Stage courage.</li> </ul>

\* Attach the Academic Calendar of the year as **Annexure Attached**

2.15 Whether the AQAR was placed in statutory body

Yes  No

Management

Syndicate

any other body



Provide the details of the action taken

- Suggested to purchase more software for English Language Lab.
- Suggested to improve Commerce Lab.
- Advised to work hard towards quality improvement.
- Suggested to increase competency level of students.
- Suggested to add innovative methods in teaching.
- Suggested to increase class rooms & extension of Library.

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	02	--	--	--
PG Diploma	---	--	--	--
Advanced Diploma	--	--	--	02
Diploma	--	--	--	02
Certificate	01	--	--	02
Others	--	02	--	02
<b>Total</b>	03	02	--	08
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--



- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	--
Annual	--

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

**\*Please provide an analysis of the feedback in the Annexure : Provided the feed back in Annexure - II**

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. As per the order of Karnataka State Women's University, Vijaypur our faculty members participate in framing and revision of the syllabi as B.O.S. Members

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	01	13	--	--

2.2 No. of permanent faculty with Ph.D.

1
---

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	04	--	--	--	--	--	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	10
----	----	----

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended	02	28	28
Presented papers	02	21	01
Resource Persons	--	02	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- |  |
|--|
| <ul style="list-style-type: none"> <li>• Use of Smart Board.</li> <li>• Projects to the students.</li> <li>• Debate, Seminars, Group Discussion, Workshop for the students.</li> <li>• Interactive method in teaching.</li> <li>• Text based movies, plays shown to the students.</li> </ul> |
|--|

2.7 Total No. of actual teaching days during this academic year

193
-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- |   |
|---|
| <ul style="list-style-type: none"> <li>• Bar coding, Revaluation, Photocopy initiated by the University.</li> </ul> |
|---|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05		
----	--	--

2.10 Average percentage of attendance of students

85%
-----

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Final Year	176	70.45	22.72	0.56	1.13	94.88
B.Com. Final Year	97	52.57	21.59	1.36	--	93.81

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC conducts seminars & workshops that enhance teaching skills.
- Motivated to adopt student centric approach.
- Smart Board Facility.
- Special lecture by academicians.
- Installation of CCTV's.
- Bio-metric for teaching and non-teaching staff.
- Feedback from Students, Parents and Alumni.
- Self appraisal report by the teaching staff.
- Students feedback is analysed & necessary action is taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the University	02
Staff training conducted by other Institutions	--
Summer / Winter schools, Workshops, etc.	02
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	8	--	2
Technical Staff	--	--	--	2

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Research Committee to promote Research Climate.**
  - Motivated the teachers and students to attend and present papers in the National and International Seminars and Conferences.
  - The teachers and students attended and presented papers in the National and International Seminars and Conferences.
  - Motivated to apply for Seminars and Minor Research Projects under UGC.
  - Applied for 2 Minor Research Projects under UGC.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding Minor Research Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	03
Outlay in Rs. Lakhs	--	80,000.00	--	3,25,000

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	--	--
Non-Peer Review Journals	02	04	--
e-Journals	--	--	--
Conference proceedings	--	03	08

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	01	Faculty & Student	6000	6000

Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	2	2	--	--
Sponsoring agencies		UGC	NGO, College		--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="120"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="--"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25. No. of Extension activities organized

University Forum	<input type="text" value="--"/>	College Forum	<input type="text" value="02"/>
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="08"/>
		Any other	<input type="text" value="01"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree Plantation, Campus Cleaning & various awareness programs during NSS Special Camp.
- HIV/AIDS Awareness programme and Health & Hygiene.
- The Institution promotes neighbourhood community network & student engagement contributing to good citizenship by organizing various programmes under NSS.
- 03-09-2014 – Celebration of Sadbhavana Day.
- 31-10-2014 – Students participation in National Integration Rally organized to commemorate Sardar Vallabhai Patel's Birth Anniversary.
- 30-01-2015 – “Youth & Swami Vivekananda” themed Rally on Swami Vivekananda's 152<sup>nd</sup> Birth Anniversary.
- Cleanliness drive programme undertaken during NSS camp.
- Environment awareness rally.
- 27-03-2015 – Blood Donation Camp in collaboration with Youth Red Cross Society & Red Ribbon Club, Vijaypur under NSS.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.5 Acres	--	--	--
Class rooms	14	--	--	--
Laboratories	04	--	--	--
Seminar Halls	02	--	--	--
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	04	57	UGC	61
Value of the equipment purchased during the year (Rs. in Lakhs)	66368	2471680	UGC	2538048
Others	--	--	--	--

#### 4.2 Computerization of Administration and Library

- Office Automation Software (Admission and Examination purpose)
- Tally Software for Accounts
- Library Automation Software
- Network Resource Centre in the Library (Under UGC Grant)

#### 4.3 Library Services:

	Existing		Newly added		Total	
	No.	Value in Rs.	No.	Value in Rs	No.	Value in Rs.
Text Books	17623	1865603	1937	351080	19560	2216683
Reference Books	639	65362	2268	498251	2907	563613
e-Books	--	--	--	--	--	--
Journals	5	12000	9	7990	14	19990
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	17	Free of cost	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	66	02	02	01	01	01	01	01
Added	40	01	02	--	--	--	--	--
Total	106	03	04	01	01	01	01	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Smart Board Training
----------------------

#### 4.6 Amount spent on maintenance in Rs. :

i) ICT	40130.00
ii) Campus Infrastructure and facilities	348894.00
iii) Equipments	63480.00
iv) Others	--
<b>Total :</b>	<b>452504.00</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Free ship and Scholarship facility is provided to more than 90% of students.
- English Language Lab.
- Career Counselling Cell.
- Information about Institution is available through Prospectus, pamphlets in News Papers and Local T.V. Channel
- Encouraging Students to participate in Co-curricular and extra-curricular activities.
- The Institution has a placement cell
- The Alumni Association helps financially for the development of the Institution.
- Students Grievances Redressal Cell.
- The Institution has Anti-Ragging Committee which also looks after the prevention of Sexual Harassment.
- Special Scholarship for PWD (Person with Disability) from the Government.
- Financial Assistance is provided to the needy students by the staff.  
Rs.14,000.00 is collected by the staff and Distributed among 10 students.
- Cash Incentives to the meritorious students Rs.14000.00 is distributed among 18 students.
- Remedial Classes to the slow learners.
- Mentor System.
- Bridge Course.
- Spoken English Course.
- COPs.

#### 5.2 Efforts made by the institution for tracking the progression

- Try to increase pass percentage after result analysis.
- To convince the parents for completion of degree of their daughters at the time of parents meeting to reduce the dropout rate.
- Students feed back is used for planning and development.
- Students' representatives are involved in all the activities of the college.
- The students are encouraged to write and publish their articles in the College magazine.
- Students participated in University, State and National Level sports events and won the prizes.
- Students are encouraged to participate & present papers in seminars/conferences.

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	891	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	--	--		891	100%

Last Year 2013-14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
39	160	09	596	06	810	50	189	03	643	06	891

Demand Ratio : 1:1

Dropout :: 10.86%

5.4 Details of student support mechanism for coaching for competitive examinations (If any) –

Margarashi Career Academy, Vijaypur has given coaching to our students for facing competitive exams on 28-02-2015.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="60"/>

5.6 Details of student counselling and career guidance

- Margadarshi Career Academy, Vijaypur has given coaching on Competitive Exams on 28-02-2015
- Prof. R. S. Dixit delivered a special lecture on “The Importance of Personality Development & Communication Skills” on 13.09.2014.
- Crash course on Mehandi.
- Training Programme on “Health & Hygiene” by Ms. Mary Pais Bella of Premier Happy Hygiene Care Pvt. Ltd, Bengaluru on 22-01-2015.

No. of students benefited

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

- State Level Seminar on “Importance of Women Empowerment & Legal awareness” on 22.09.2014
- National Level Seminar on “Enhancement of Women Entrepreneurs through Communication Skills in the Present Scenario” on 18-10-2014.
- Celebration of International Women’s Day on 8<sup>th</sup> March 2015

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in Cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from Institution	28	28000/-
Financial support from Government	784	1537100/-
Financial support from other sources	12	45000/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- Plantation under N.S.S
- Rally on AIDS awareness
- Visit to Orphanage and Blind School
- Rally on Environment awareness.

5.13 Major grievances of students (if any) redressed: No Major Grievances.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision :**

**“Educate and Empower the Women; Strengthen the Nation.”**

**Mission :**

- Providing opportunities of higher education to women at affordable cost.
- To empower women to face contemporary challenges.
- To provide appropriate education in making women self-sufficient.
- Providing avenues to the students to exhibit their competencies.
- Updating of teaching the learning processes and promoting extension activities to actualize national objectives.
- To include all stake holders in the development of the college and the region.

#### 6.2 Does the Institution has a Management Information System

Yes - We have Management Information System regarding Admission, Examination, to store the data, of admission & examination etc., without destroying the data to reuse whenever necessary.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Feedback from the students on curriculum.
- Faculty members participate in framing the curriculum as BOS Members and give their suggestions at the time of meeting for curriculum development.

##### 6.3.2 Teaching and Learning

- Teachers upgrade themselves by participating in seminars and conferences and writing articles in the Journals.
- Use of Smart boards and ICT in Teaching.
- Projects, Seminars, Group Discussion and workshops for the students.

### 6.3.3 Examination and Evaluation

- Two Internal Assessment examinations are conducted very systematically by the examination committee and I.A. Marks are displayed.
- Semester examinations are conducted as per the University Rules.
- University declares the result within 30 days.
- Provision for revaluation and photo copy of answer scripts by the University.

### 6.3.4 Research and Development

- Ongoing Minor Research Projects - 1, Submitted – 3
- National Level Seminars Conducted – 2, State Level Seminar – 2, Institutional Level – 2
- Papers presented and published in the International Journals by faculty - 5

### 6.3.5 Library, ICT and physical infrastructure / instrumentation ;

- Regular updating of Library resources.
- Well equipped Library with 22481 Books worth Rs.2800286 /-
- National and International Journals – 9.
- Magazines - 20 and News Papers - 9.
- Network Resource Centre (NRC) interconnecting 10 Computers with Internet.
- Built-up area of Library 1900 sq. feet.

### 6.3.6 Human Resource Management

- Management has appointed Human Resource Officer.
- Bio-Metric for teaching and non-teaching staff.
- CCTVs are installed to monitor activities of the whole building.

### 6.3.7 Faculty and Staff recruitment

The institution adheres to GOI/State Government Policy on recruitment.

### 6.3.8 Industry Interaction / Collaboration -

- Collaboration and Interaction with Tamarind industry, Bijapur.
- Collaboration with Department of English & Political Science of KSWU, Vijaypur.
- Collaboration with SABALA, Vijaypur.

### 6.3.9 Admission of Students -

- University norms are strictly followed regarding the admission of students.
- Admission committee counsel the students at the time of admission.
- Admission on the basis of Merit and Roster System.



6.4 Welfare schemes for -

Teaching	<ul style="list-style-type: none"> <li>• Employees Co-operative society for Teaching and Non-Teaching Staff</li> </ul>
Non teaching	
Students	<ul style="list-style-type: none"> <li>• Incentives for Meritorious students in cash form.</li> <li>• Poor Student Aid fund for the needy students contributed by the faculty.</li> <li>• Extra Books for Meritorious students.</li> <li>• Book Bank facility for SC/ST Students.</li> <li>• 6 Scholarships by the Government.</li> <li>• Financial Assistance for Sports students.</li> <li>• Medical Check-up of all the students by the B.L.D.E. Medical College Doctors once in a year.</li> </ul>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC of KSWU, Vijaypur	Yes	Management
Administrative	Yes	JD Office, Dharwad	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- |   |
|---|
| <ul style="list-style-type: none"> <li>• CC TV's are installed in all the examination Rooms.</li> <li>• SQAD team to monitor examination</li> </ul> |
|---|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- |  |
|--|
| <ul style="list-style-type: none"> <li>• Flexibility in selecting the combination of Subjects.</li> <li>• Flexibility in giving permission to start the new subjects.</li> </ul> |
|--|

6.11 Activities and support from the Alumni Association -

- Financial support from Alumni to purchase water purifier and cooler worth Rs.60,500/-
- Alumni Meeting is conducted once in a year.
- Involvement of Alumni in all the development activities of the college.

6.12 Activities and support from the Parent-Teacher Association -

- Parent teacher meeting is conducted regularly once in a year.
- Collecting feedback from the parents for further improvement.

6.13 Development programmes for support staff -

- ICT Training for support staff.
- Involving the support staff in all the activities of the college, which boost their Morale.

6.14 Initiatives taken by the institution to make the campus eco-friendly -

- Maintenance of Garden inside the college campus.
- Plantation in the campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of Smart Board
- Certificate Course in Spoken English
- Crash Course in Mehandi.
- Organised Edu-fests & Food-fests.
- Poor Students Aid Fund.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Guest Lectures arranged by all the Departments
- Mentor System to know personal and academic problems of the students which helped to solve their problems.
- Organised Gender Sensitive Programmes.
- Poor Students Aid Fund and Incentives to the Meritorious Students in Cash Form
- SC/ST Book Bank Facility.
- Financial Aid to outstanding Sports Students
- 4 Minor Research Projects applied to UGC.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Students as important stakeholders in quality initiatives.
2. Moot Court/Mock Trial.

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii) – Annexure III attached*

7.4 Contribution to environmental awareness / protection

Rally on Environmental Awareness.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**SWOT Analysis**

**1) Institutional Strength :**

- The College is situated in the heart of the city with well protected campus
- The institution has adequate academic and administrative infrastructure facilities.
- Three Add-on courses and other skill development programmes.
- Well equipped English, Commerce, Computer & Home Science Laboratories.
- Transparency in admission process.
- More number of viable combinations in BA
- Functional IQAC where in the academic calendar is planned well in advance
- Extra-curricular activities under sports and cultural departments for the over all development of the students.
- Multi Gym facility is available.
- The college gets guidance and financial support from the management as and when needed.
- Organizing Workshops, Seminars and Guest lectures to enhance the competency of the teachers and students.
- A constant increase in the strength and result.
- Good staff morale.
- Community outreach programmes.
- Financial help by the faculty to the needy students and cash incentives to meritorious students by the philanthropists.
- The college bears responsibility provided by the parent University, such as center of valuation, conducting K-SET Exams.

**2) Institutional Weaknesses :**

- The students are First Generation learners
- More than 60% of the students are coming from rural area. They are not inclined to offer add-on courses due time constraint.
- Parents are not inclined towards the education of their wards due to illiteracy and poverty.
- Scarcity of 2-3 class rooms and office rooms for NSS Officer, Placement Officer and Women Cell.
- The Department of Hindi has no permanent teachers.

**3) Institutional Opportunities :**

- Prime location in the heart of the city and near to the affiliating University.
- Being one of the Women's Colleges in Bijapur, the College can take a leading role in Network building.
- More Entrepreneurship and Skill Development programmes for the students keeping in view the global market may be arranged.

**4) Institutional Challenges**

- Keeping pace with modern day development in teaching and research.
- Production of good human resources to accept the global challenges.
- Initiating consultancy for generating funds and establish industry institute partnership cells.
- Delaying in recruitment of teachers by the government.
- Increase in the number of government and private colleges in Vijayapur and in surrounding villages.

## **8. Plans of Institution for the next academic year 2015-16**

- To conduct Orientation programme for B.A. 1<sup>st</sup> and B.Com 1<sup>st</sup> Sem Students.
- Inauguration of Cultural, Sports and N.S.S. Activities.
- Applying for MRP and Seminars to UGC.
- Mentor System.
- Medical Check up and Blood Group Test of the Students.
- Special Lectures by all the departments.
- Gender Sensitisation Programmes.
- To organize workshops/seminars.
- To conduct Internal Tests.
- To conduct programmes on environmental awareness & Swatch Bharat Abhiyaan initiated by the Govt. of India.
- To motivate the Teachers to Publish Research Articles in reputed journals.
- To motivate the teachers & students to Present Papers in Seminars/Conferences.
- New class rooms to be constructed & extension of Library.
- Collaboration with Institutions, Industries & Social Organisations.
- Laboratories are to be equipped with new equipments & software.
- To conduct Edu-fests & Food-fests.
- To conduct programmes on Career Guidance.
- To conduct NSS Camp.
- To conduct Certificate Course in Spoken English, Yoga & Mehandi.
- To conduct Co-curricular, Extra-curricular Activities & Annual Gathering.
- Celebration of Independence Day, Republic Day, Teachers Day, International Women's Day, Gandhi Jayanti, Valmiki Jayanti, Kanakadasa Jayanti, Basava Jayanti, Dr. B. R. Ambedkar Jayanti, etc.

## Annexure – I

### Academic Calendar of the Year 2014-15

Sl.No.	Date	Particulars
1)	30.06.2014	Re-opening Day
2)	July 2 <sup>nd</sup> Week 2014	Formation of Different Committees
3)	1 <sup>st</sup> Week of August 2014	Election for Class Representatives
4)	15 <sup>th</sup> August 2014	Celebration of Independence Day
5)	4 <sup>th</sup> Week of August 2014	Inauguration of Cultural, Sports and N.S.S. Activities
6)	5 <sup>th</sup> September 2014	Celebration of Teachers Day
7)	1 <sup>st</sup> Week of September 2014	1 <sup>st</sup> Internal Assessment Test
8)	2 <sup>nd</sup> Week of September 2014	Talents Day
9)	September – 2014	Special Lectures by all the Departments
10)	02.10.2014	Celebration of Gandhi Jayanti
11)	II <sup>nd</sup> Week of October 2014	2 <sup>nd</sup> Internal Assessment Test
12)	08.10.2014	Valmiki Jayanti
13)	20.10.2014	Last Working day of Odd Semester
14)	08.11.2014	Kanakadas Jayanti
15)	November / December - 2014	Mid – Term Vacation
16)	November / December - 2014	Odd Semester Examination
17)	01.01.2015	Re-Opening of Even Semesters
18)	26.01.2015	Celebration of Republic Day
19)	February – 2015	N.S.S. Camp
20)	February / March – 2015	Special Lectures by all the Departments
21)	March 1 <sup>st</sup> Week – 2015	1 <sup>st</sup> Internal Assessment Test
22)	8 <sup>th</sup> March – 2015	Celebration of International Women’s Day
23)	4 <sup>th</sup> Week March – 2015	Cultural and Sports activities on account of Annual Day
24)	1 <sup>st</sup> Week of April – 2015	2 <sup>nd</sup> Internal Assessment Test
25)	14 <sup>th</sup> April – 2015	Ambedkar Jayanti
26)	2 <sup>nd</sup> Week of April – 2015	Organising Moot Court
27)	3 <sup>rd</sup> Week of April – 2015	Annual Social Gathering
28)	29 <sup>th</sup> April – 2015	Last Working Day
29)	30 <sup>th</sup> May – 2015	Even Semester Examination
30)	01.07.2015	Re-opening after summer vacation

**Annexure – II.1**  
**Appraisal by Students**  
**«zÁÿðUÀ¼À C©ü¥Áæ0iÀÄ<sup>a</sup>ÀiÁ¥À£À**

Name of the Teacher :  
 Subject :  
 Be Frank :  
 Class :

Please don't be prejudiced by your personal relationship with the concerned teacher. Please give your opinion of the teacher's ability on the following skills

Give the rating from 1 to 10 scales, I represent least and 10 represents maximum

¥ÁæzsÁâ¥ÀPÀgÀ §UÉÎ vÀ<sup>a</sup>Ää C©ü¥Áæ0iÀÄ<sup>a</sup>À£ÀÄß ,ÀévÀAvÀævÉ,  
 ð,ÀiAPÉÆÄZÀ °s<sup>a</sup>À£É °ÁUÀÆ ,ÀvÀâ ðµÉ×-ÄAzÀ w½j 10 ¥Àæ±ÉBUÀ½UÉ  
 ¥Àæw0iÉÆAzÀPÉÏ PÀðµÀ× 1<sup>a</sup>ÄvÀÄÛ UÀjµÀ× 10 CAPÀUÀ¼À£ÀÄß ðÄrj

- 1) Regularity in conducting classes  
 PÀè,ÄÄ vÉUÉzÀÄPÉÆ¼ÄÄÏ<sup>a</sup>ÄzÀgÀ°è ð0iÄÄ«ÄvÀ
- 2) Punctuality  
 ,À<sup>a</sup>ÄÄ0iÄÄðµÉ×
- 3) Preparation for the class  
 PÀè¹£À ¥ÀÇ<sup>a</sup>Äð vÀ0iÄiÁj
- 4) Completion of the Syllabus on time  
 ¥ÀoÀâPÀæ<sup>a</sup>ÄÄ<sup>a</sup>À£ÀÄß ðUÀçvÀ ,À<sup>a</sup>ÄÄ0iÄÄzÀ°è ¥À
- 5) Competency to handle the subject  
 ¥ÀoÀâ<sup>a</sup>Ä,ÄÄÛ<sup>a</sup>À£ÀÄß w½,ÄÄ<sup>a</sup>Ä ,À<sup>a</sup>ÄÄxÀðä
- 6) Presentation skills like voice, Clarity, Language  
 ¥ÀoÀ ðgÀÆ¥ÀuÉ0iÄÄ°è PÄÄ+Ä®vÉ ; 1) zsÀéð 2) ,À
- 7) Methodology used to impart the knowledge  
 ¥ÀoÀ ðgÀÆ¥ÀuÉ0iÄÄ°è C£ÄÄ,Äj,ÄÄ<sup>a</sup>À PÀæ<sup>a</sup>ÄÄ
- 8) Interaction with the students  
 «zÁÿðUÀ¼À eÉÆvÉ £ÀqÉ,ÄÄ<sup>a</sup>Ä ,ÄA<sup>a</sup>ÄzÀ
- 9) Accessibility to the students outside the class room  
 vÀgÀUÀwUÀ¼À £ÀAvÀgÀ CzsÁâ¥ÀPÀgÀ ®°sÀävÉ
- 10) His role as mentor  
<sup>a</sup>ÀiÁUÀðzÀ+ÄðPÀ, °sÀ«µÀâgÀÆ¥ÀPÀ£ÁV CzsÁâ¥À

## Teachers Feedback for the year 2014-15

### Appraisal by Students


SL.No	Name of the Teacher	Department	Out of 10
1	Shri.D.Y.Uppar	Sanskrit	9.9
2	Smt.P.V.Halakatti	Political Science	9.8
3	Shri.M.M.Patil	Sociology	9.1
4	Smt.P.H.Hugar	Statistics	8.3
5	Smt.J.H.Timmanayakar	Home Science	9.5
6	Smt.V.S.Sinphal	Education	9.8
7	Shri.D.B.Koti	Commerce	9.36
8	Shri.C.A.Chandakavate	Commerce	9.67
9	Smt.L.M.Mundasnavar	English	9.63
10	Shri.R.R.Utagi	History	8.91
11	Smt.G.R.Mulimani	Kannada	9.58
12	Shri.I.S.Patil	Economics	9.61
13	Smt.N.S.Toragal	Physical Education	9.6
<b>ADHOC Staff</b>			
14	Smt.T.I.Sarawad	Computer Science	9.85
15	Shri.S.B.Biradar	Political Science	9.55
16	Mis.Vidya Hiremath	Hindi	9.87
17	Smt.S.B.Muchandi	Commerce	9.01



18	Miss.Meenaxi Khed	Economics	9.18
19	Smt.H.S.Desai	English	9.65
20	Miss.Shweta Ghanti	Women Studies	9.47
21	Shri.S.S.Kannur	Kannada	8.83
22	Smt.J.M.Biradar	Kannada	9.51
23	Shri.B.P.Hiremath	Music	7.65

*L. M. Mundasnavar*

*Signature of the Co-ordinator, IQAC*  
Name : Prof. (Smt.) L. M. Mundasnavar

  
**Principal,**  
BLDE Association's,  
Smt. Bangamma Sajjan Arts &  
Commerce College for Women,  
VIJAYAPUR-586101

*Signature of the Chairperson, IQAC*  
Name : Prof. D. Y. Uppar


## Annexure – II.2

### Feed-Back from Alumni 2014-15

Sl.No.	Questionnaire	Yes	No
1)	In which year did you complete your Degree Course?	--	--
2)	Are you employed ?	23.3%	76.66%
3)	Name the department in which you are employed?	--	--
4)	What is your Opinion about your college	--	--
5)	Are you in contact with your college?	23.3%	76.66%
6)	Has your education helped for your personality Development	86.66%	13.33%
7)	Did you discuss academic matters with your teachers?	96.66%	3.33%
8)	Whether your teachers encouraged you to interact on the Subject/Topic	93.33%	6.66%
9)	Whether required books were available in the library?	96.66%	3.33%
10)	Whether your college life was a memorable learning experience?	76.66%	23.33%
11)	Whether your education is helping you to think and act independently?	96.66%	3.33%
12)	How for your education has helped for your family empowerment.	96.66%	3.33%



*Signature of the Co-ordinator, IQAC*  
Prof. (Smt.) L. M. Mundasnavar



**Principal,**  
**BLDE Association's,**  
**Smt. Bangaramma Sajjan Arts &**  
**Commerce College for Women,**  
**VIJAYAPUR-586101**

*Signature of the Chairperson, IQAC*  
Prof. D. Y. Uppar

## Annexure – II.3

### Analysis of Feed Back from Parents : 2014-15

#### 1) Why you have selected this College for your Daughter?

- |                      |     |                           |     |
|----------------------|-----|---------------------------|-----|
| a) Near to your Home | 10% | c) Academically Excellent | 30% |
| b) Women's College   | 50% | d) Any Other              | 10% |

#### 2) From whom you heard about this College?

- |             |     |                    |     |
|-------------|-----|--------------------|-----|
| a) Friends  | 30% | c) Senior Students | 40% |
| b) Relative | 20% | d) Media           | 10% |

#### 3) Are you monitoring your daughter Regularly?

- |                    |     |            |     |
|--------------------|-----|------------|-----|
| a) Daily           | 70% | c) Weekly  | 10% |
| b) Alternative day | 20% | d) Monthly | 0%  |

#### 4) How your daughter has selected subject at the time of admission?

- |                      |     |                             |     |
|----------------------|-----|-----------------------------|-----|
| a) Herself           | 10% | c) With the help of Friends | 10% |
| b) Discussed at Home | 50% | d) Guidance of Staff        | 30% |

#### 5) What is the opinion of your daughter regarding Academic Standards in the College?

- |            |     |                  |     |
|------------|-----|------------------|-----|
| a) Average | 0%  | c) Excellent     | 30% |
| b) Good    | 50% | d) Below Average | 20% |

#### 6) Have your daughter complained any deficiencies regarding facilities?

- |                   |     |                        |     |
|-------------------|-----|------------------------|-----|
| a) Drinking water | 0%  | c) Library             | 80% |
| b) Ladies Room    | 10% | d) Sanitation Facility | 10% |

#### 7) What is the percentage of your daughter in immediate previous exam?

- |                   |     |                     |     |
|-------------------|-----|---------------------|-----|
| a) Below 40       | 0%  | c) Between 60 to 70 | 60% |
| b) Below 40 to 50 | 10% | d) Above 70         | 30% |

#### 8) Overall Rating of the College in your Opinion?

- |            |     |                  |     |
|------------|-----|------------------|-----|
| a) Average | 0%  | c) Very Good     | 30% |
| b) Good    | 70% | d) Below Average | 0%  |

#### 9) Opinion about the conduct of Examinations?

- |            |     |              |     |
|------------|-----|--------------|-----|
| a) Average | 0%  | c) Very Good | 60% |
| b) Good    | 30% | d) Excellent | 10% |

#### 10) Any Suggestions regarding the development of College

*L. M. Mundasnavar*

Signature of the Co-ordinator, IQAC  
Name : Prof. (Smt.) L. M. Mundasnavar

*D. Y. Uppar*  
Principal,  
BLDE Association's,  
Smt. Bangaramma Sajjan Arts &  
Commerce College for Women,  
VIJAYAPUR-586101

Signature of the Chairperson, IQAC  
Name : Prof. D. Y. Uppar

## **Annexure – III**

### **7.3 Best practices**

**D) Title of the Practice:** Students as important stakeholders in quality initiatives.

**1. Goal :**

- To involve all the stakeholders in the quality initiatives of the college.
- To be a transparent institution to the students as major stakeholders and to make the students totally involved in the teaching learning process and in all other activities of the college.

**2. The Context:**

- The growth and success of the institution involves the participation of the students as an important stakeholder in the planning, decision making and implementation process.
- The college involves the students, who are one of the major stakeholders.
- With the involvement of the students, the institution will benefit in the overall functioning of its activities.
- There will be a quality enhancement in the institution as well as in the functioning of the students' representatives.

**3. The Practice:**

- It is a difficult task to obtain the inputs from all the students of the college. Hence, we have a democratically elected students' council. In a way, it is like training to the students regarding the process of election.
- The students' council comprises of two representatives of each class.
- One representative from the final year will be elected as general secretary. The General Secretary conducts meeting with the members of students' council once in month.
- The representatives shoulder the responsibilities as members in various committees.
- The faculty members discuss the important matters with the students.
- The recommendations, suggestions and the requests of the students are placed before appropriate committees for approval.
- The response of the students obtained through the feedback acts as an important input in all our efforts.

- The IQAC has representatives from all the committees and bodies of the college. The general secretary has membership in IQAC. Hence a fruitful integration and co-ordination of policies is possible.

#### **4. Evidence of success:**

- The students' council acts democratically. Their opinions are considered in the process of policy making and implementation.
- Through the practice of involving students in the college activities, the students feel proud and it enhances their morale. It has become a tradition in this institution.
- The students act as volunteers for some tasks and in other academic endeavours.
- This strategy has greatly benefited the institution as the students and the institution both have gained in different ways.
- The result is a testimony of academic excellence.
- The students have excelled in youth festivals in cultural and heritage events and in sports at state/National/international and at university /inter university level.

#### **5. Problems encountered and resources required:**

- In the implementation of this practice of involving students in all the activities did not face any serious problems. However the faculty members motivate, train channelize and utilize this productive work force.
- Allocation of funds and monitoring of its use is done by the principal and the respective staff in charge.

## **II) Title of the Practice: Moot Court / Mock Trial**

### **1. Goals:**

- To bring awareness regarding proceedings of the court among the students
- Violation of rights occurs very often by the family members and by the society at large specially the rights of women. Hence, there is a need to bring awareness of their rights and the ways and means to get justice through legal aid.

### **2. The Context:**

- Moot court is organized under the UGC sponsored foundation course in Human Rights by the Department of Political Science.
- It is an academic exercise on case. It increases proficiency stimulates the five and take of real oral argument.
- Moot court familiarise the non law students (Arts/Commerce students) with the substantive law covered in class room lecture.

### **3. The Practice:**

- By applying legal concepts taught in lectures to factual situations in Moot court exercises, students learned the substance of law and became more interested in legal discourse.
- Training is given to the students by the concerned faculty. Who is also a lawyer, rehearse arguments, identify weakness, sharpen reflexes and deepen knowledge of the case.
- The main difficulty is to train the students. To bring the atmosphere of court in the class room is a challenging task. Dress code is to be followed strictly while organizing the moot court. It is a unique practice by the students studying B.A/B.Com course

### **4. Evidence of Success:**

- Every year the department organizes the moot court. The performance of the students in moot court is appreciated by the chief invited from the law colleges' guests and the press reporters. Advocates attended the moot court appreciated the different roles played by the students as Judge, advocate, clients, doctors, police, witnesses and the accused.
- Students develop strong oral advocacy skills, intellectual flexibility the ability to function well under pressure and self confidence.
- All the students attended as audience will be motivated and inspired by the performance.

**Problems encountered and resources required:**

- Students are reluctant to take part in the moot court as they feel that they cannot perform.
- Time constraint is one of the main factors as most of the students are coming from villages.
- Selecting the case of conviction is another main problem. It takes nearly about 20 days to train the students to perform moot court. One of the main difficulties is to convert the proceedings of the case into dialogue.
- To bring the court atmosphere in the class room.
- To collect the dress for different roles.
- To get the convicted cases suitable for the students.

Resource is available under UGC as the moot court is organized as part of UGC sponsored Foundation Course in Human Rights.

**Contact Details :**

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