



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	BLDEA'S SMT.BANGARAMMA SAJJAN ARTS AND COMMERCE COLLEGE FOR WOMEN, VIJAYAPURA
Name of the head of the Institution	Dr. S. J. Pawar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08352253324
Mobile no.	9513397411
Registered Email	bldeaaccwb@rediffmail.com
Alternate Email	iqac coordinator@rediffmail.com
Address	S. S. PU College Campus Ashram Road Vijayapur
City/Town	Vijayapur
State/UT	Karnataka
Pincode	586101

<b>2. Institutional Status</b>																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Women																												
Location			Urban																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			Dr. R. M. Mirdhe																												
Phone no/Alternate Phone no.			09449859436																												
Mobile no.			9449741813																												
Registered Email			bldeaaccwb@rediffmail.com																												
Alternate Email			rabiya mirdhe@gmail.com																												
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)			<a href="http://bldeasbswc.ac.in/wp-content/uploads/2020/05/AQAR-REPORT-2018-19.pdf">http://bldeasbswc.ac.in/wp-content/uploads/2020/05/AQAR-REPORT-2018-19.pdf</a>																												
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="https://bldeasbswc.ac.in/academic-calendar-of-events-of-2019-20/">https://bldeasbswc.ac.in/academic-calendar-of-events-of-2019-20/</a>																												
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>70.04</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.71</td> <td>2010</td> <td>04-Sep-2010</td> <td>03-Sep-2015</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.10</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	70.04	2004	03-May-2004	02-May-2009	2	B	2.71	2010	04-Sep-2010	03-Sep-2015	3	A	3.10	2016	05-Nov-2016	04-Nov-2021
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3	A	3.10	2016	05-Nov-2016	04-Nov-2021																										
<b>6. Date of Establishment of IQAC</b>			08-Jul-2004																												
<b>7. Internal Quality Assurance System</b>																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting I	16-Jul-2019 1	14
IQAC Meeting II	29-Sep-2019 1	29
IQAC Meeting III	09-Oct-2019 1	29
IQAC Meeting IV	21-Oct-2019 1	22
IQAC Meeting V	14-Jan-2020 1	23
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- IQAC forms various committees and monitors the curricular and cocurricular activities through it.
- The IQAC encourages faculty to adopt students centric approach in teaching and learning at the same time it motivates the faculty members to published research papers and attend National Seminars and Conferences, etc.
- IQAC organized various activities like Guest Lecturers, TedTalk, and Endowment Lecturers, Observing of important Days, Extension Activities and Sports Activities. The same are recorded in the quarterly bulletin

Prabodhini. It has also published Hand Book. • Number of Value Added and Certificate courses have been added for the benefit of the students and IQAC is supported by the BLDEA's SOP Cell.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
BLDE ASSOCIATION	22-Dec-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

24-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The Institution has MIS. • Notification, Circulars, Office correspondence from the UGC, MHRD, RUSA, Commissioner, Government of Karnataka, Bangalore, Joint Director, Dharawad and Karnataka State Akkamahadevi Women's University, Vijayapura (KSAWUV) is through EMail. • The disbursing of Salary for UGC faculty is through HRMS. Further, disperment of salary for permanent appointed faculty by Management, Guest Faculty (Full Time) Guest Faculty(Part Time) and visiting Faculty is through PayPac software. • The Parent University for admission, issue of Hall

Ticket, re totalling, revaluation uses modules like eAdmin(Receipts Students Admission), Tally EPR 9.0 Version(Accounts), Logisys.net.in(KSAWUV For Exam Purpose). • The process of preparing Income Tax returns forms is executed electronically. • The library automation software used in the institution is ELib 16.2 version updated in the year 2019 to 20. • The English Lab makes use of the software such as Clarity English Success, Clear Pronunciation Part I, Start Tense Buster and Clarity Recorder to conduct spoken English Classes. • In the Computer Science Lab the modules operational are Microsoft Licensing Microsoft Windows 7 Professional End item Part No.FQC05019 Total: 1 Microsoft Licensing Microsoft Office Professional Plus 2010 End item Part No.79P03324 Total: 3 Microsoft Visual Studio 2010 Professional End item Part No.C5E00657 Total: 1 TallyERP9 Total: 1 Micro Soft Open License Software Total: 3 such as(Office Std 2010 SNGL OLP Acdmac2,VSPPro 2010 SNGL OLP NL Acdmc2,WinPro 7 SNGL Upgrade OLP NL Acdmc5,WinPro 7 SNGL Upgrade O,LP NL Academic Windows XP Professional)

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 Curriculum Planning and Implementation. The college offers UG Programme in the B.A, B.Com, B.C.A. and M.Com. It follows the syllabus prescribed by the parent university Karnataka State Akkamahadevi Women's University, Vijayapur [KSAWUV]. The institution follows the syllabus with regard to teaching hours, text books and list of reference books. At the beginning of the academic year the college prepares an academic calendar based on the parent university calendar of events. Further, the Principal assisted by the chairman of the college time table committee prepare a schedule of time for each course and programme. The time table is displayed on the notice board for the students. The faculty members are also informed and they conduct classes in their respective subjects as per the time table. The Heads of the department conduct a meeting with regard to the schedule of lecturer hours, distribution of syllabus among faculty members, and other related matters. Effective implementation of the curriculum is done through seminars, group discussion, home assignments, projects etc. The faculty prepare the conspectus and record the engaging of their classes in their daily work dairy. The teachers prepare teaching plans which are in accordance with the objectives stated by the university, in the syllabus of each subject. The teachers diary is a self

monitoring and self assessment tool for the teachers. The BLDE Association SOP Cell has commenced the procedure of submission of online work dairy since 2019-20

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Yoga	No	01/07/2019	30	NIL	Yes
Indian Political Thinkers	No	15/07/2019	30	NIL	Yes
Writing Skills in Hindi	No	22/07/2019	30	NIL	Yes
Introduction to Python	No	01/08/2019	30	NIL	Yes
Crash Course in Soft Skills	No	01/08/2019	30	NIL	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	372	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill	01/08/2019	27
Foundation Course in English	29/08/2019	26
Introduction to C Sharp	30/08/2019	4
Statistical Tool	03/09/2019	42
Tourism	02/01/2020	22
GST Tally	09/02/2020	108
Mehandi	10/02/2020	26

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Home Science	8
BCom	Commerce	54
BA	Home Science	8
BA	Home Science	8
No file uploaded.		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feed back is obtained and analyzed The institution obtains feedback from various stakeholders such as Students, Parents, Alumni and Faculty. Feedback from students is collected through questionnaires and analyzed. The feedback is communicated to the University through our BOS members. The IQAC collects online feedback on teachers by the students. The same is analyzed and submitted the Administrative Office of the BLDE Association. The IQAC conducts parents and an alumnus meet and obtains feedback and analyzed it. Further, feedback is also collected from the delegates who attend seminars and workshop organized by the institution. The teachers also submit a feedback on curriculum and changes in curriculum are communicated to the university through its BOS members. Teachers also submit a staff assessment proforma to the Administrative Office of BLDE Association every year.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	190	168
BCom	Commerce	120	170	120
BCA	Computer Application	30	35	20
MCom	Commerce	30	38	28
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	828	53	31	2	2

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	27	9	8	4	10
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

<p>The college has been established to cater to the rural girl students in and around Vijayapur district. It was established in 1983 with only two programmes Arts and Commerce. BCA and M.Com programmes were commenced in the year 2017. As most of our students are from rural areas they lack in financial backup. They also need to be improved academically. In this scenario, mentoring of students thus plays an important role.</p> <p>Student mentoring system helps • Enhance teacher - student contact hours. • Enhance students' academic performance and attendance. • To minimize student drop –out rate. • To identify slow and advanced learners. • To render equal service to all students irrespective of their academic and financial backgrounds. Implementation:</p> <p>The IQAC at the beginning of the academic year forms various committees for the smooth functioning of the academic and co-curricular programmes. Mentor system committee is formed. Students are divided into groups based on the total number of teaching faculty and the total number of students. They are divided into a group of 20-30. Each group is assigned a teacher mentor who performs mentoring duties. A mentoring Format is prepared by the IQAC to ensure uniformity. The mentors maintain and update the mentoring format after collecting all necessary information. The Mentors offer guidance and counseling by meeting the mentee every second Saturday. Thus the mentoring system has helped in understanding the personal and academic problems of the student by one to one talk and thus has helped in resolving their problem</p>
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Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
881	33	1 : 27

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	6	13	27	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nill	NIL
No file uploaded.			



## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	NIL	NIL	Nill	Nill

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The performance of students and its assessment are an integral part of teaching learning process. The institute adopts the Continuous Internal Evaluation (CIE) system at the institutional level and follows the guidelines of Parent University. The evaluation system that is followed by the institution has two components. Vis, 1. The Continuous Internal Evaluation (CIE) 2. The End Semester Examination (ESE) At the orientation programme the students are made aware of the evaluation process. The academic calendar is prepared with the IA test dates. The time table of the IA tests is displayed in the college and the Department Notice Board. The performance of the students is monitored by the principal and the performance is also discussed in the staff meeting. The IQAC forms an examination committee .The chairman and the other members monitor the conduct of the two IA test as per scheduled time table which is notified to the students on the college notice board. The Time Table and Question Papers are also systematically documented by the committee. The CIE at the institutional level is implemented by conducting two IA tests per subject per course per semester. The marks of IA test are displayed on the notice board. In addition students are encouraged to participate in class seminars, group discussion and mini projects, etc,. which develops their critical analytical and interpretative capabilities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the academic calendar prepared by the Parent University for the conduct of the examination and other related matters. Keeping in view the Parent University calendar of events, the college prepares its own calendar of events like -wise the department also chalk out their curricular and co -curricular activities by preparing a department calendar of events. The BLDE Association has included our institute in Standard Operating Procedure [SOP] Cell since Jan 2018. The cell has formulated four committee at the college level to monitor the progress of the institute at various levels .The committees have a coordinator and they are to submit a monthly report on line for the target achieved by the respective committees .Accordingly the Academic Affair Committee prepares a month wise calendar of events and the same is adhered to. The calendar of events thus prepared reflects the curricular activities like conduct of guest lectures, workshops, IA test dates, opening, closing of the term , elocution debate, essay competition at the college level and the activities of NSS,NCC, Sports and celebration of National festivals and important days are reflected in it.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bldeasbswc.ac.in/wp-content/uploads/2020/01/PSO-and-CO-1.pdf>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCOM19	MCom	Commerce	25	25	100
BCA19	BCA	Computer Application	4	4	100
BCOM19	BCom	Commerce	110	106	96
BA19	BA	Arts	109	106	97
No file uploaded.					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bldeasbswc.ac.in/wp-content/uploads/2020/12/Student-Satisfaction-Survey-2019.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on Curriculum Planning and Implementation	IQAC	09/07/2019
One Day FDP on LMS	IQAC	10/08/2019
One Day National Seminar on IPR	Mcom Programme	10/12/2019
One Day National Level Webinar on Impact of COVID 19 on Economy and Management	Department of Economics	13/06/2020
One Day National Level Webinar on Kannada Language and Technology	Department of Kannada	25/06/2020
One Day National Seminar Jointly with Hindi Prachar Samithi Bangalore	Department of Hindi	10/01/2020
One Day National Seminar on Kannada Sahityadalli	Department of Kannada	10/01/2020

Anubhavigalu		
One Day Online Lecture Series	Department of English	20/05/2020
How to Create Virtual Classes using by Mobile Phones	IQAC	15/06/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	4	5.6
International	Hindi	6	5.5
International	Political Science	1	6.29
International	BCA	2	5.26
International	Commerce	1	5.26
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Kannada	1
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
NIL	NIL	NIL	2020	0	NIL	Nill
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nill	Nill	NIL
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	15	1	Nill	Nill
Resource persons	Nill	Nill	Nill	9
Attended/Seminars/Workshops	Nill	Nill	Nill	2
Attended/Seminars/Workshops	Nill	Nill	1	Nill
No file uploaded.				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation of Saplings	Parent Teacher Association	12	28
Plantation of Saplings	NSS and Alumni Association	15	35
Distribution of Saplings to Students	IQAC	25	50
Leadership Training Camp	Parent University	1	7
Awareness Programme of Deshpande Foundation	BCA	8	35
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	IAQC	Cleaning of Campus	18	70
NIL	Department of Kannada	Guest Lecture on Women and Todays Challenge	25	129
NIL	IAQC	UGC Swachhata Pakawad	20	68
NIL	IAQC	Special Lecture on Women Empowerment	6	40
NIL	Department of Kannada	Endowment Lecture	26	140
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Global Tech Solution kalaburgi	23/09/2019	Consultancy	4
Tech Fortune Technology	20/01/2020	Job Training	4

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
275000	189247

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
Campus Area	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Elib	Partially	16.2	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38879	2091227	1111	181380	39990	2272607
Reference Books	4252	679171	88	52730	4340	731901
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

**4.3 – IT Infrastructure**

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	107	2	107	2	2	5	2	20	0
Added	0	0	0	0	0	0	0	0	0
Total	107	2	107	2	2	5	2	20	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="http://NIL.com">http://NIL.com</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1175000	790281	790000	580019

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Academic: Every candidate who seeks the admission in the college should have minimum of 75 Percentage of attendance failing which she will not be allowed to appear for the university examination. Further she has to write two internal assessment tests per subject per course and also attend the practical.

Classroom: The college is one of the many institutions run by the BLDE Associations, which has a Construction Cell, Estate Office, IT Cell. The Civil and Electric work is adequately monitored and maintained by the estate office and the construction cell. The electrician, Technicians, Plumbers etc., deputed by these cells maintain the class rooms, Labs and other related infrastructure.

Further, to provide good learning environment cleanliness and hygiene is maintained by assigning the task of cleaning the classrooms, staffrooms, Labs, Gym, and Library to the class 'D' workers. The teacher also sensitize students regarding maintaining the cleanliness and motivate the student to use the electricity in the classrooms and Labs carefully.

Laboratory: The Laboratory in the college is taken care of by the head of the department through maintaining the stock register for the available equipment. The stock is verified at the end of the every year. Periodic reporting on requirements of repairs and maintenance is submitted to the administrative office by the Principal. The requirements are processed for the maintenance of the college computers and accessories.

Library: The librarian maintains a proper account of visitors (Staff and students) on every day basis. The library committee resolves issues like schedule of issue, return of books, providing more number of books to advanced learners, etc., In order to ensure return of books, 'No Dues' from the library is mandatory for the outgoing students and the staff transferred to other sister institution. Further, the Head of the Departments prepares a list of books to be purchased which is duly approved and signed by the Principal.

Sports: The College has Basket ball court and Gym. The director of Physical education maintains a record of the equipment and seeks help from the Director of Sports of the BLDE Association for its proper utilization and maintenance. Further, period meeting are conducted to ensure participation of students in

sports activities. The Department of Sports also prepares calendar of events and adheres to it. The optimum working condition of all the properties / equipments on the campus such as generators, LCD Projectors, Water Purifier and Water Motor is taken care of either by AMC or time to time inspection.

**Admission Procedure:** Every candidate shall apply to the College on a Preliminary Registration form available in the College office. The Preliminary form should be filled in all its details, but should not be accompanied by any certificate or attested copy. A candidate who wishes to be considered for more than one course should submit separate applications mentioning the courses for which she wishes to be apply.

<http://www.NIL.com>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	M B Kori	15	50000
Financial Support from Other Sources			
a) National	NIL	Nill	0
b) International	NIL	Nill	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Orientation Programme for Mcom	30/09/2019	30	NA
Statistical Tools Using MS Excel	03/09/2019	47	NA
Spoken English	27/01/2020	26	NA
Guest Lecturer on Android Application for BCA	17/08/2019	30	NA
Crash Course in Soft Skills	01/08/2019	27	NA
Orientation Program for all UG Programme	13/07/2019	195	NA
Mentor System	03/07/2019	881	NA
Bridge Course for all Programme	22/06/2019	489	NA

No file uploaded.

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
------	--------------------	---------------------	---------------------	------------------------	----------------------------



		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	Awareness of Deshapande Foundation Lead Programme	Nill	35	Nill	Nill
2019	How to Face Competitive Exam for Mcom Students	35	Nill	Nill	Nill
2020	Awareness Programme on Opportunity in all Government Sector	Nill	36	Nill	Nill
2020	Special Lecture on Career and Emerging Business Opportunities for Mcom and BCA Students	Nill	37	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	30

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Infosys BPMS	550	44	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
------	--	--------------------------	---------------------------	----------------------------	-------------------------------

2020	7	Bcom	Commerce	A S PAtil College of Commerce Vijayapur	Mcom
2020	3	Bcom	Commerce	SBS	Mcom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	Nill	Nill	Nill	Nill	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council The formation of Student Council is one of the best practices followed in the institute. Students are important stakeholders in quality initiative. The college has a democratically elected 'Student Council'. The Student's Council comprises of two representatives from each class. One representative from the final year will be elected as General Secretary and one as the Sports Secretary. The General Secretary conducts periodic meetings with the members of the council. The representatives shoulder the responsibilities as members in various committees. The recommendations, suggestions and the requests of the students are placed before appropriate committees for approval. The general secretary has membership in IQAC. The students act as volunteers for activities such as helping to raise funds, helping people in need, Organizing Cultural Events, Industrial Visit, Sports Event, Workshops and Seminars. The students of the council also help in observing important days like National festival, Birth anniversary of important leaders, International Women's Day, Teacher's Day, Talent's Day, Annual Social Gathering, TED TALKS etc.,

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association contributes significantly to the development of the institution. The college has a registered Alumni Association under the societies Registration Act. It was registered on 11th August 2015. The Alumni

Association and the college jointly believe in creating and maintaining association with the Alumni. The Alumni of the college establish a link between the staff and students of the college. The college has a tradition of conducting "Alumni Meet" once in a year. In this meet, the Alumni get an opportunity to reconnect with their old friends, teachers and non teaching staff. The Alumni meet provides a platform to share their views and experiences with the students. Feedback is also collected and analyzed.

5.4.2 – No. of enrolled Alumni:

264

5.4.3 – Alumni contribution during the year (in Rupees) :

122935.34

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting of Alumni 04-02-2020 Activity Plantation of Saplings Placement Drive  
02-01-2020

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows decentralization and participate management in all its activity to a well established committee system which includes committees such as IQAC, Time Table, Examination, Cultural, Sports, Alumni, Parents, etc. The management administration with its General Secretary, Administrative Officers and office staff lead to decentralized decision making at all levels. 1. Student Council: At the beginning of the academic year an election is conducted in a democratic manner to elect the Class Representatives, General and Sports Secretary. The students are encouraged to participate in various activities. They are allowed to express their opinions by giving suggestions for improvement of the institute. The class representatives act as volunteers for organizing academic and Co-curricular programmes in the college. Through the practice of involving students in the college activities, the students feel proud and it enhances their morale. 2. Participative Management through various committees at the college level: The Principal, Programme Coordinators, Chairpersons of various Cells/Committees, faculty members involve in various activities of the institute such as admissions, counseling, training, placement, sports, cultural library services etc and ensure smooth and systematic functioning of the institute. In order to execute the programmes, period meetings are conducted, various committees are formed. The faculty members share their opinion, and also involve the students for the smooth conduct of the programmes. The BLDEA Association has set up Standard Operating Procedure SOP Cell. Our institute has been included in the cell since January 2018. The Cell at the institute level has formed Academic Affairs Committee, Student Experiences Affairs Committee, Administrative Affairs Committee, Research Affairs Committee and Internal Quality Affairs Committee. The Coordinators of these Committees keep the cell updated of its curricular and co-curricular activities through an online submission of monthly Progress Report which is reviewed in the review meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<p>Industry Interaction / Collaboration</p> <ul style="list-style-type: none"> <li>• Industrial visits are organized to make the students aware of the planning, implementation of the industrial policies and procedures.</li> <li>• The various department in the college have entered into MoU with other institutions and organizations. The activities conducted through these MoUs help in the overall development of the personality of the students.</li> </ul>
Research and Development	<p>The Research Affairs Committee of the College monitors the research activities and submits a monthly progress report to the SOP cell. The committee motivates the teachers and students to publish papers in reputed UGC approved journals and present papers in International Seminars/ Conferences.</p>
Human Resource Management	<p>The institute has two aided programme B.A. and B.com. The sanctioned post for this is 19 but at present only 06 posts are filled out of the 06 faculty members 02 are Ph.D. holders. The college also run B.C.A. and M.Com. which are self-financed programmes. The college has a total of 36 teachers and 07 are Ph.D. holders. 06 teachers are Government aided faculty , 04 are management appointed, 23 are full-time teachers and 03 are part-time teachers.</p> <p>As the aided teachers are few in number, the BLDEA management appoints qualified teachers as full-time , part-time or on lecture basis. The management faculty are paid by scale fixed by the management. The full-time teachers are paid a consolidated amount at the end of every month. Teachers appointed on lecture basis are paid a package. Thus when a new course is introduced selection of qualified teachers is through a demonstration class where in the HOD, IQAC Co-ordinator and the Principal evaluate and seek the approval of the management. A conducive atmosphere in the institute encourages the teachers to work and continue to work in the college</p>
Curriculum Development	<p>The college is affiliated t KSWUV and follows the syllabus prescribed by the University. The University has</p>

introduced CBCS for M.Com. programme.

In addition the college offers certificate and value added courses. The BOS of the department designs a syllabus for these courses and seeks the approval of the BOS of the college before the commencement of the course. The college BOS has experts from academic and professional fields. These courses are introduced taking into consideration the demand and the recent trends

#### Teaching and Learning

The teaching learning process is well planned. The faculty members prepare teaching plan well in advance. They also plan activities for slow and advanced learners according to their learning capabilities. The implementation of semester system has initiated learning through group discussion, assignments, seminar and PPT presentations. The learning experience is enriched through projects, field visits, guest lectures, TedTalks and use of library resources and smart boards. Thus teaching learning is made students centric through the use of conventional methods and ICT techniques.

#### Admission of Students

The admission committee helps in the admission process by the counseling the students in choosing their programme and elective subjects. Further , the college ensures wide publicity of admission through distribution of pamphlets and display of banners. The students admitted through orientation programme are made aware of their course of study pattern of examination, academic programmes and support facilities available in the college

#### Examination and Evaluation

The college follows the dual level examination pattern i.e. the Continuous Internal Assessment (CIA) and End Semester Examination (ESE). The college conducts two IA test as per the guidelines of the affiliating University. The first IA test is conducted after Eight Weeks of commencement of the semester and the second IA test after twelve weeks. The students are informed about the IA marks through display on the notice board. The IA marks are submitted online to the University. The chairperson and the members of the Examination committee at the college co-

ordinate the process of conduct, of IA tests and submission of IA marks lists within the stipulated time given by the University. The End Semester Examination (ESE) is conducted as per the schedule time table of the affiliating University. Further, the teachers of the institute on the panel of evaluators attend the central evaluation work at the University campus. Information regarding examination, result, revaluation, re-totaling is made available on the University Examination website. The software Logisys.net.in is used for examination purpose.

Library, ICT and Physical Infrastructure / Instrumentation

The entire faculty and administration have created their WhatsApp group, Google Classroom, Google Meet and Telegram for the purpose of teaching and learning. further, Google Forms are frequently use by the faculty and students group to collect students feedback , event feedback and information of important events

Library, ICT and Physical Infrastructure / Instrumentation • College has a well stacked library with a separate SC/ST book bank facility. Additional books are issued to the toppers in the class. • A budget is prepared for the purchase of books by each Department at the beginning of the academic year. Accordingly books are purchased with the due approval of the Principal. • The library committee meets periodically to monitor the efficient use of the library resources and guide the librarian in formulating general library policies and regulations which govern functions of the library. • The institute has technology enabled learning spaces, Computer Lab, Spoken English Lab, Home Science Lab, LCD and Smart Board facilities. • The institute has 13 class rooms, function hall, Basket Ball Court, Multi gym/Sports Room, Hostel, Canteen, Rest Rooms and garden.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development COMPUTER LAB • Microsoft Licensing Microsoft Windows 7 Professional1. End Item Part No.FQC05019 • Microsoft Licensing Microsoft Office Professional Plus

	20103 End Item Part No.79P03324. • Microsoft Visual Studio 2010 Professional1 End Item Part No.C5E00657. • Tally ERP9 LANGUAGE LAB • Clear Pronunciation • Clear Pronunciation • Tense Buster • Clarity English Success • Clarity Recorder
Administration	HRMS: Aided Staff Payment
Finance and Accounts	Finance and Accounts • Tally EPR 9.0 Version: Accounts • PayPac: Unaided Staff Salary (BLDE HO)
Student Admission and Support	Student Admission and Support • Epass: For Fee Concession and Scholarship. • National Portal: For Fee Concession and Scholarship. • eADMIN: Receipts Students Admission.
Examination	Examination • Logisys.net.in(KSAWUV): For Exam Purpose

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Curriculum Planning and Implementation	NIL	09/07/2019	09/07/2019	49	Nill
2019	One Day FDP on LMS	NIL	10/08/2019	10/08/2019	26	Nill
2019	NIL	Skill Up gradation Programme	24/10/2019	26/10/2019	Nill	5
2019	NIL	Computer Training	03/10/2019	12/10/2019	Nill	4
2020	NIL	How to Create Virtual	15/06/2020	15/06/2020	12	Nill



Classes  
using  
Mobile  
Phone

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	27	6	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund ESI Free hospitalization at Sri.B.M.Patil Medical college Hospital Family Benefit Pension Scheme Group insurance Gratuity by the Management	Provident Fund ESI Free hospitalization at Sri.B.M.Patil Medical college Hospital Family Benefit Pension Scheme Group insurance Gratuity by the Management	Prize money to meritorious students

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audit. • The management appoints chartered accountant for the internal audit of the institution. The internal audit is done once a year. The external audit is conducted once in 10 year • The external audit is conducted by the Joint Director, Collegiate Education Dharwad and Auditor General, Government of Karnataka Bangalore. The external audit was conducted by the JD Office Dharwad and GOK Bangalore in the year 2012, for the period 1990 and 1991 to 2010 and 2011

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

518700

## 6.5 – Internal Quality Assurance System



#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	NIL	Yes	SOP CELL
Administrative	Nill	NIL	Yes	SOP CELL

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Green Initiative Water Conservation Awareness Programme

#### 6.5.3 – Development programmes for support staff (at least three)

1. Computer Training for support staff. 2. Skill Upgradation Programme

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Commenced BCA Programme in 2017 2. Commenced M.Com Programme in 2017 3. Applied for commencing B.Sc Course. 4.Introduced Value Added Courses.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	NIL	Nill	Nill	Nill	Nill
<a href="#">View File</a>					

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Blood Donation Camp	26/01/2020	26/01/2020	15	Nill
International Womens Day Celebration	08/03/2020	08/03/2020	200	Nill
Endowment Lecture on Place of Women In Literature	13/03/2020	13/03/2020	140	Nill
Special Lecture on Women Empowerment	13/03/2020	13/03/2020	55	Nill

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Physical facilities	Yes	4

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	25/01/2020	1	Free Eye CheckUp	Health Awareness	208
2020	1	1	26/01/2020	1	Blood Donation	Social Causes	15
2019	1	1	30/08/2019	1	Field Visit	Rural Child Care	8
2019	1	1	30/08/2019	1	Street Play	Impact of Flood	15
2019	1	1	24/08/2019	1	Visit to Naganur for Flood Relief	Distribution of food grains to flood victims	70
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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	21/05/2020	The IQAC has brought out a Handbook for all its stakeholders. The BLDE printing press published the book on 21/05/2020. The book is a record of the rules and regulation to be adhered to by the Principal, teaching staff, students on campus and those residing in the hostel. It also includes in its

contents, vision, mission and objectives of the institution.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Communal Week	19/11/2019	25/11/2019	34
Rashtriya Yekata Divas	31/10/2019	31/10/2019	44
Sadhabhavana Day	20/08/2019	20/08/2019	75
Celebration of Teachers Day	05/09/2019	05/09/2019	140
Matru Bhasha Divas	21/02/2020	21/02/2020	85
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Eminent Personalities who visit institute plant sapling in the campus which is taken care of by the staff and students. 2. Maintenance of garden in the campus by the D workers. 3. Green Initiatives like distribution of saplings to students. 4. Plantation of saplings through Parent Teachers Association. 5. Plantation of saplings in the campus through alumni association.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best practices. Two Best Practices: I. 1. Title of the Practice: Students as important stakeholders in quality initiatives. 2. Goal: • To involve all the stakeholders in the quality initiatives of the college. • To be a transparent institution to the students as major stakeholders and to make the students totally involved in the teaching learning process and in all other activities of the college. 1. The context: • The growth and success of the institution involves the participation of the students as an important stakeholders in the planning, decision making and implementation process. • The college involves the students in all the activities, who are one of the major stakeholders. • With the involvement of the students the institution has benefited in the overall functioning of its activities. • There will be a quality enhancement in the institution as well as in the functioning of the students' representatives. 2. The practice: • It is a difficult task to obtain the inputs from all the students of the college. Hence, we have a democratically elected students' council. In a way, it is like training to the students regarding the process of election. • The students' council comprises of two representatives of each class. • One representative from the final year will be elected as General Secretary. The General Secretary conducts meeting with the members of students' council once in month. • The representatives shoulder the responsibilities as members in various committees. • The faculty members discuss the important matters with the students. • The recommendations, suggestions and the requests of the students are placed before appropriate committees for approval. • The response of the students obtained through the feedback acts as input in all our efforts. • The IQAC has representatives from all the committees and bodies of the college. The General Secretary has membership in IQAC. Hence a fruitful integration and coordination of policies is possible. 3. Evidence of success: • The students' council acts democratically. Their opinions are considered in the process of policy making and implementation. • Through the practice of

involving students in the college activities, the students feel proud and it enhances their morale. It has become a tradition in this institution. • The students act as volunteers for some tasks and in other academic endeavours. • This strategy has greatly benefited the institution as the students and the institution have gained in different ways. • The result is a testimony of academic excellence. • The students have excelled in youth festivals, cultural, heritage events and in sports at State / National/International and at university /inter university level.

4. Problems encountered and resources required: • In the implementation of this practice of involving students in all the activities did not face any serious problems. However the faculty members motivate, train, channelize and utilize this productive work force. • Allocation of funds and monitoring of its use is done by the Principal and the respective staff in charge.

II. 1. Title of the Practice: Moot court/Mock Trial

2. Goal: • To bring awareness regarding proceedings of the court among the students. • Violation of rights occurs very often by the family members and by the society at large, specially, the rights of women. Hence, there is a need to bring awareness of their rights and the ways and means to get justice through legal aid.

1. The context: • Moot Court is organized by the Department of Political Science. • It is an academic exercise on a case. It increases proficiency, stimulates the give and take of a real oral argument. • Moot Court familiarizes the non law students (Arts/Commerce students) with the substantive law covered in class room lectures.

2. The practice: • By applying legal concepts taught in lectures to factual situations in Moot Court exercises, students learned the substance of law and become more interested in legal discourse. • Training is given to the students by the concerned faculty, who is also a lawyer, rehearse arguments, identify weaknesses, sharpen reflexes and deepen knowledge of the case.

3. Evidence of success: • Every year the department organizes the Moot Court. The performance of the students in moot court is appreciated by the chief guests invited from the law colleges and the press reporters. Advocates attended the Moot Court appreciated the different roles played by the students as Judge, Advocate, Clients, Doctor, Police, witnesses and the accused. • Students develop strong oral advocacy skills, intellectual flexibility, the ability to function well under pressure and self confidence. • All the students attended as audience are motivated and inspired by the performance.

4. Problems encountered and Resources Required: • Students are reluctant to take part in the Moot Court as they feel that they cannot perform. Hence it is a challenging task to convince the students. • Time constraint is one of the main factors as most of the students are coming from surrounding villages. • Selecting the case of conviction is another main problem. • It takes nearly about 20 days to train the students to perform Moot Court. • One of the main difficulties is to convert the proceedings of the case into dialogue. • To bring the court atmosphere in the class room. • To collect the dress for different roles. • To get the convicted cases suitable for the students.

III Title of the Practice: TED TALKS Objectives of the Practice: Ideas change attitude lives and the world. Through TED TALKS sharing of ideas from people of every discipline and culture takes place. These talks are short and powerful of less than 18 minutes. These cover almost all topics from science to business to global issues. The speakers in these talks share their knowledge without any cost and are the world's most inspired thinkers. TED TALKS makes easy access to great ideas. Listening to the ideas can lead to conversation. TED TALKS provide a platform to learn about the ideas of thinkers, visionaries and teachers to get a better understanding and the complex issues faced by the world. TED TALKS help the listener to think positively, constructively and learn of new methods to resolve problems encountered in life and in the world. • TED TALKS are organized as per time table prepared at the beginning of the academic year • TED TALKS is a platform for coming together of faculties and students of different departments to listen the great ideas. • TED TALKS provide an opportunity of sharing of ideas

as well as participate in conversation. • TED TALKS make it possible to listen and view speakers across the global in their chosen field of expertise. Practices: • The students learn to look at the issues from a different

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://bldeasbswc.ac.in/wp-content/uploads/2020/12/Best\\_practices-2019-20.pdf](http://bldeasbswc.ac.in/wp-content/uploads/2020/12/Best_practices-2019-20.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

BLDEA's Smt. Bangaramma Sajjan College adhere to its vision statement and strive to impart quality education to empower the young women. Education is one of the important tools for women empowerment. The institute focuses on the priority area by imparting high quality education in academics and sports. The students of the college have performed very well in the examination conducted by the affiliating University. The college has commenced BCA and M.Com in 2017. In the academic year 2020-21 it has commenced B.Sc. programme. The teaching learning process is more effective with the use of smart boards and ICT tools. Further, use of Student Centric methods such as seminars, presentations, group discussions, assignments, project works, lab experiments, industrial visit, participation in university, state and national level sports events lead to holistic development of the students. The ranks awarded by the university and the university blues produced by the institute clearly reflect the quality education in the academic and sports for women empowerment.

Provide the weblink of the institution

<https://bldeasbswc.ac.in/>

### 8.Future Plans of Actions for Next Academic Year

The following Plan of Action was chalked out for the AY-2021-21 It was resolved to submit Teaching Plan for the odd semester 2020-21 Curriculum delivery : 1. It was resolved to submit Teaching Plan for the odd semester 2020-21 by the end of August 2020. 2. Preparing online class time-table and share it through WhatsApp groups. 3. Preparing of e-content in their respective subjects. Sustaining and enriching quality of Teaching and Learning 1. Implementation of academic activities using ICT methods. 2. Planning activities for slow and advanced learners 3. Students projects to be used along with online teaching method 4. To conduct short-term Value Added courses for students. Encouraging Research: 1. To publish research articles in UGC care list journals. 2. Organize and participation in National and International level webinars/Seminars/Conferences. 3. To apply for research projects. Enhancing infrastructure: 1. Make provision for labs and classroom space to commence B.Sc programme for the AY-2020-21. 2. To argument the IT facilities in the library the college. Others: 1. Submission of AQAR 2020-21. 2. Alumni Meet and Parents Meet. 3. Feedback from stake holders.